

ICPRE2025 Presentation Instruction

Oral Presentation

1. Duration:
 - Each oral presentation should last 15-20 minutes, including Q&A.
 - Presenters must strictly manage their time due to the tight schedule.
2. Language:
 - English is the official language for all presentations.
3. Equipment:
 - The organizer will provide a laptop and necessary equipment.
 - Presenters must prepare their PPT files in 16:9 format and copy them to the conference laptop 10 minutes before the session begins.
4. Evaluation Criteria:

Presentations will be evaluated based on the following aspects:

 - Applicability
 - Originality
 - Significance
 - Visual Aids
 - English Delivery
 - Timeliness
5. Awards:
 - One excellent presentation will be selected and awarded in each session.
6. Preparation:
 - Arrive at the designated meeting room 15 minutes early to ensure smooth transitions between presentations.
 - Certificates will be distributed by session chairs at the end of each session.

Poster Presentation

1. Poster Specifications:
 - Posters must be in portrait orientation and fit A1 size (594mm × 840mm).
 - The title should be 25mm (1") high, followed by the author(s) name(s), affiliation(s), and email address(es).
 - Ensure text and visuals are clear and visible from 1 meter away.
 - Include the conference short name and paper ID in the top right corner.
2. Materials and Setup:
 - The organizer will provide poster boards and tape.
 - Posters will be collected at the registration desk and displayed on designated boards.
 - Presenters must stand by their posters during the poster session to discuss their work with delegates.
 - Posters can also be viewed during coffee breaks, and presenters are encouraged to be available for discussions.

3. Removal:

- Posters must be removed immediately after the poster session.

Online Presentation

1. Eligibility:

- Online presentations are available for authors who cannot attend due to force majeure.

2. Platform:

- Presentations will be conducted via Zoom.
- Authors must follow the committee's rules for technical tests and time arrangements.

3. Recording:

- Online presentations will not be recorded but if you required, we can record it separately for you.

General Notes

- Timeliness: Adhere strictly to the schedule to ensure smooth proceedings.
- Professionalism: Ensure all materials (PPT, posters) are clear, concise, and visually appealing.
- Certificates: Presentation certificates will be issued at the end of each session.